



OPEN MEETING

**REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL
GOVERNING DOCUMENTS REVIEW COMMITTEE**

Thursday, June 20, 2024 – 1:30 p.m.
BOARD ROOM/VIRTUAL MEETING
Laguna Woods Village Community Center
24351 El Toro Road, Laguna Woods, CA 92637

MEMBERS PRESENT: Maggie Blackwell – Chair and Pearl Lee (Alternate)

MEMBERS ABSENT: Nancy Carlson and Anthony Liberatore

ADVISORS PRESENT: Dick Rader and Juanita Skillman (via Zoom)

ADVISORS ABSENT: None

STAFF PRESENT: Francis Gomez, Jeff Spies and Ruby Rojas

1. CALL TO ORDER

Maggie Blackwell, Chair, called the meeting to order at 1:32 p.m.

2. APPROVAL OF THE AGENDA

The Committee reviewed the agenda.

By unanimous consent, the agenda was approved as presented.

3. APPROVAL OF REPORTS

The Committee reviewed the report for May 16, 2024.

Without objection, the report for May 16, 2024 was approved as presented.

4. CHAIR'S REMARKS

None.

5. MEMBER COMMENTS

None.

ITEMS FOR DISCUSSION

6. Passive Home Business Policy

Mr. Jeff Spies, Community Services Manager, presented the Passive Home Business Policy for the Committee to consider and review. The Committee discussed the matter.

Chair Blackwell made a motion to approve the Passive Home Business Policy as presented and forward for board consideration. Director Lee seconded the motion.

By unanimous consent, the motion passed.

Mr. Spies left the meeting at 1:37 p.m.

7. Membership Election & Voting Policy

Ms. Francis Gomez, Operations Manager, presented the Membership Election & Voting Policy, specifically regarding Term Limits for the Committee to consider and review. The Committee discussed the matter.

Chair Blackwell made a motion to reaffirm the Membership Election & Voting Policy as is in the current policy. Director Lee seconded the motion.

By unanimous consent, the motion passed.

8. Operating Rules Guidebook

Ms. Gomez presented the Operating Rules Guidebook for the Committee to consider and review. The Committee discussed the matter.

Chair Blackwell made a motion to approve the Operating Rules Guidebook as presented and direct staff to continue in the manner that it was presented. Director Lee seconded the motion.

By unanimous consent, the motion passed.

Concluding Business

9. Committee Member Comments

Director Lee expressed her gratitude to serve as alternate at the meeting to satisfy a quorum.

10. Future Agenda Items

- a. None.

11. Date of Next Meeting

The next meeting is scheduled for Thursday, July 18, 2024 at 1:30 p.m. in the Board Room.

12. Adjournment

With no further business, Chair Blackwell adjourned the meeting at 1:46 p.m.



Maggie Blackwell, Chair